



Steering/Qualification Advisory Group Plan

Register your interest in joining the Forestry advisory group(s): [Registration form](#)

Steering Advisory Group (SAG) - provide guidance and feedback across all levels of qualifications, standards and micro-credentials. SAG provides overview and guidance to the qualification and technical advisory groups and will address issues identified as part of development.

Qualification Advisory Groups (QAG) - provides overview and guidance towards qualification development. QAG will review and approve drafts qualifications and micro-credentials.

Group	Type	Coverage	Frequency
Steering group	Main group	Project updates, main orders of business and strategic direction.	<ul style="list-style-type: none">• Fortnightly email update• Every second-month hui (online)• Duration 1 hour
Qualifications Advisory Group Level 3	Level 3 Qualification	Level 3 qualification review of drafts, provide feedback and some support, approve final drafts to send to wider stakeholders for approval before sending to NZQA.	<ul style="list-style-type: none">• Fortnightly meetings• Receive copies of draft qualifications one week before hui• Hui dates are TBC• Duration 90 minutes
Qualifications Advisory Group Level 4	Level 4 Qualification	Level 4 Qualification review of drafts, provide feedback and some support, approve final drafts to send to wider stakeholders for approval before sending to NZQA.	<ul style="list-style-type: none">• Fortnightly meetings• Receive copies of draft qualifications one week before hui• Hui dates are TBC• Duration 90 minutes
Qualifications Advisory Group Level 6	Level 6 Qualification	Level 6 Qualification review of drafts, provide feedback and some support, approve final drafts to send to wider stakeholders for approval before sending to NZQA.	<ul style="list-style-type: none">• Fortnightly meetings• Receive copies of draft qualifications one week before hui• Hui dates are TBC• Duration 90 minutes
Advisory group - Provider	All qualifications and standards	All levels 2-6 qualifications and standards.	<ul style="list-style-type: none">• Monthly email update• Every second-month hui (online)• Duration 30-60 minutes

Technical Advisory Group Plan

Technical Advisory Groups (TAG) - provides subject matter knowledge and advice on qualifications and standards and micro-credentials; support the creation of micro-credentials and unit and skill standards drafts for wider consultation. TAGs develop each micro-credential, unit and skill standard line by line and address issues identified.

Group	Type	Coverage	Frequency
TAG 1	Level 3 Core/fundamental skills	Support development of Level 3 core/fundamental content drafts, provide support for addressing feedback and approve final drafts to send to wider stakeholders for approval before sending to NZQA.	<ul style="list-style-type: none"> • Fortnightly meetings • Receive copies of the outline of work two weeks before hui • Hui dates TBC • Additional dates may be required • Work may be done through email/shared documents
TAG 2	Level 3 Harvesting qualification and skill standards development	Support development of drafts, provide support for addressing feedback and approve final drafts to send to wider stakeholders for approval before sending to NZQA.	<ul style="list-style-type: none"> • Fortnightly meetings • Receive copies of the outline and Mahi two weeks before hui. • Hui dates TBC • Additional dates may be required • Work may be done through email/shared docs.
TAG 3	Level 3 Silviculture qualification and skill standards development	Support development of drafts, provide support for addressing feedback and approve final drafts to send to wider stakeholders for approval before sending to NZQA.	<ul style="list-style-type: none"> • Fortnightly meetings • Receive copies of the outline of work two weeks before hui • Hui dates TBC • Additional dates may be required • Work may be done through email/shared documents
TAG 4	Level 3 Forestry Earthworks qualification and skill standards development	Support development of drafts, provide support for addressing feedback and approve final drafts to send to wider stakeholders for approval before sending to NZQA.	<ul style="list-style-type: none"> • Fortnightly meetings • Receive copies of the outline of work two weeks before hui • Hui dates TBC • Additional dates may be required • Work may be done through email/shared documents

TAG 5	Level 4 Core/fundamental skills	Support development of Level 4 core/fundamental content drafts, provide support for addressing feedback and approve final drafts to send to wider stakeholders for approval before sending to NZQA.	<ul style="list-style-type: none"> • Fortnightly meetings • Receive copies of the outline of work two weeks before hui • Hui dates TBC • Additional dates may be required • Work may be done through email/shared documents
TAG 6	Level 4 Harvesting qualification and skill standards development	Support development of drafts, provide support for addressing feedback and approve final drafts to send to wider stakeholders for approval before sending to NZQA.	<ul style="list-style-type: none"> • Fortnightly meetings • Receive copies of the outline of work two weeks before hui • Hui dates TBC • Additional dates may be required • Work may be done through email/shared documents
TAG 7	Level 4 Silviculture qualification and skill standards development	Support development of drafts, provide support for addressing feedback and approve final drafts to send to wider stakeholders for approval before sending to NZQA.	<ul style="list-style-type: none"> • Fortnightly meetings • Receive copies of the outline of work two weeks before hui • Hui dates TBC • Additional dates may be required • Work may be done through email/shared documents
TAG 8	Level 6 qualification and skill standards development	Support development of drafts, provide support for addressing feedback and approve final drafts to send to wider stakeholders for approval before sending to NZQA.	<ul style="list-style-type: none"> • Fortnightly meetings • Receive copies of the outline of work two weeks before hui • Hui dates TBC • Additional dates may be required • Work may be done through email/shared documents